

SANTA MARIA-BONITA SCHOOL DISTRICT
BRING YOUR OWN DEVICE (BYOD)
WAIVER FOR PERSONAL ELECTRONIC PROPERTY

The purpose of this agreement is to establish rules and requirements that must be met by all staff members who bring personal electronic devices and/or connect to the Santa Maria-Bonita School District (SMBSD) data network. The following standards will ensure that the data network is not negatively impacted and that all resident systems remain secure and intact. **The privilege of connecting to our data network is provided for the purpose of educating students and conducting school business.**

Name (please print) _____

The device I wish to bring is (specific description) _____

The serial number of the device I wish to bring is _____

The school/site I wish to bring the device to: _____ Rm: _____

I wish to petition the SMBSD Administration to be allowed to bring the aforementioned portable computer or mobile device to the administration office or school specified above.

I understand that this device is my personal property and not the property of the school or district. As such, I understand that SMBSD can assume no responsibility for this device and will be held blameless in the event of damage or loss. Furthermore, I understand that "technical" support will be limited to the provision of an IP address for internet access and that all other support needs are my own responsibility.

I understand that responsibility for the care of the device AND my behavior while using this device belongs solely to me.

Use of personal devices on school or district grounds and/or access to the data network is contingent upon prudent and responsible use. More specifically the undersigned agrees to:

- Avoid the knowing or inadvertent spread of computer viruses and to maintain approved and functioning anti-virus software with up-to-date virus definitions. If the undersigned does not have access to anti-virus software, the District will provide.
- Maintain a "clean" computer while connected to the network; do not download software; do not open web mail, files, or macros attached to an e-mail from an unknown source or execute unknown applications.
- Not deliberately degrade the performance of the data network. Any activity with the intention to create and/or distribute malicious programs into the data network (e.g. viruses, worms, Trojan horses, e-mail bombs, etc.) is prohibited.

- Abide by SMBSD's the SMBSD *Electronic Network User Rules and the Employee Use of Technology* (Board Policy and Administrative Regulation 4040), which prohibits the use of the SMBSD network for illegal, inappropriate or unethical purposes. It is in violation of this agreement to: 1) access, upload, download or distribute inappropriate material; 2) transmit obscene, abusive or inappropriate language; 3) violate any local, State or Federal statute; 4) vandalize, damage, or disable the property of another person or organization; 5) access another person's materials, information or files without the implied or direct permission of that person; 6) violate copyright, or otherwise use another person's intellectual property without their prior approval or proper citation.

I acknowledge and understand the above information concerning the appropriate use of computers while connected to the data network. I understand this agreement will be kept on file at the school or office where the personal device will be located.

As a user of the Santa Maria-Bonita School District's data network, I agree to comply with the above stated requirements and to use the network in a constructive manner. I am prepared to be held accountable for my actions. I understand that any violations of this agreement may result in one or more of the following:

- cancellation of use of access privileges
- payments for damages and repairs
- disciplinary action and/or civil or criminal liability under other applicable laws

In exchange for connecting my personal electronic device to SMBSD's network, I knowingly and willingly convey all legal rights and privileges to any and all information and/or material stored in the device to the superintendent, or the superintendent's designee, and grant him/her the same access to the information and/or material as with any electronic device owned by SMBSD.

Staff/Teacher Information:

Signature _____ Date: _____

Title _____ Location _____

Site Administrator's Approval _____

Below for IT Use:

Date form received by IT Dept _____

Device checked for virus protection:

Name of Antivirus Software: _____ Latest Signature: _____

Wireless key entered: