

**BOARD OF DIRECTORS  
MEASURE T CITIZENS OVERSIGHT COMMITTEE  
MINUTES OF REGULAR BOARD MEETING**

Souza Student Support Center  
Conference Room B  
708 South Miller Street  
Santa Maria, CA 93454  
April 28, 2016

**CALL TO ORDER:** The Measure T Citizens Oversight Committee Meeting was called to order by John Raymond at 5:30 p.m.

**COMMITTEE MEMBERS PRESENT:** John Raymond, Dave Cross, Ibett Martinez, Nancy Felton

**COMMITTEE MEMBERS ABSENT:** Luis Silveira

**STAFF PRESENT:** Matt Beecher, Kristyn Cornejo

**I. PUBLIC COMMENT**

Public comments – none.

**II. OLD BUSINESS**

None

**III. APPROVAL OF MINUTES FROM THE JANUARY 28, 2016 MEETING**

Mr. Cross motioned to approve the minutes of the January 28, 2016 meeting. Mr. Raymond seconded the motion. *Ayes: All.* Motion approved.

**IV. REVIEW OF PROJECT SPENDING**

Mr. Beecher presented the Fund 21 vendors file for viewing, beginning with an example of documentation on page 2 of a check from Vernon Edwards. Mr. Beecher also reviewed topics discussed at the last meeting which included review of the bid process, signing documents, purchase order to bond Fund 21, and all capital projects related to Fund 21 that go through the

bond match. Mr. Raymond asked how invoices were paid that ended up being more down the road--does the District just pay it? Mr. Beecher explained that a contract for \$9,000 that requested more money at a later date would require the completion of a change order. He also explained that a change order usually is a result from the contractor discovering something additional in the field. Mr. Raymond asked if the District has to get authorization, or does it have to go to the Board? Mr. Beecher replied that the Coordinator for Maintenance and Operations Scott Roy, can approve anything under \$10,000. However, anything more than this is reviewed by both Mr. Roy and himself (Beecher), adding that once a requisition is completed, it often times will also have to go to the Division of State Architect as well.

Mrs. Felton asked about the Alvin Hood Fire Alarm project, and if the total project amount was really \$500,000. Mr. Beecher stated that the District actually took this project out to bid twice. The final, total amount was actually \$645,000. He noted that the first bid actually came back at \$720,000, with only one bid submitted (a second bidder was late). He added that the District retooled the project, and a year later saved about \$40,000 as well as having more bidders on the project. Mr. Beecher explained in greater detail the hood part of this project, which involved costs of between \$15,000-\$20,000 alone. He also stated that the intercom and accompanying wiring was also quite expensive.

Mr. Beecher then described some comparison costs between construction of school sites. As an example, Liberty cost \$17 million to build, while it cost \$27 million to build Acquistapace, adding that the projects were 6-8 years apart. Mr. Raymond inquired if a new school site had been selected yet or not. Mr. Beecher stated there had not.

## **V. ANTICIPATED PROJECTED SPENDING**

Mr. Beecher discussed the Division of State Architect employee who watches over construction at the District to make sure everything is going well. He added this individual is well versed in building codes, trades, etc. Mrs. Felton asked if this person was on site. Mr. Beecher replied yes, noting that they were here every day. Mr. Raymond inquired about any new projects. Mr. Beecher mentioned the shade structure project that was taken to the Board, but other than that there had been no other Bond projects. Mr. Raymond asked how much bond money had been spent so far. Mr. Beecher replied that \$830,000 has been spent to date, with \$52,000 in interest accrued. Mr. Raymond also asked if the pressure surrounding the air conditioning issue had dropped yet. Mr. Beecher stated that it had not.

## **VI. OTHER BUSINESS**

Mrs. Felton asked when the new superintendent would start. Mr. Beecher replied July 1<sup>st</sup>, but that it was really dependent upon when he had taken care of everything necessary at his current

district. Mr. Beecher added that the Board is very excited about having Mr. Ontiveros, particularly as he is someone who is from the local area. Mr. Raymond asked when the next meeting would be, and if we could change meetings to the 2<sup>nd</sup> Thursday of the month, rather than the last. It was agreed that August 11<sup>th</sup> would be the next regular meeting. Mrs. Felton added that she was interested in visiting some of the site projects and asked when a good time to do so would be. Mr. Beecher replied that Wednesdays and Thursdays are better times of the week.

**VII. SCHEDULING OF ADDITIONAL MEETINGS**

The next scheduled meeting will be Thursday, August 11, 2016, at 5:30 p.m. in Room B.

**VIII. ADJOURNMENT**

Mr. Raymond called the meeting adjourned at 5:55 p.m.

Signed

President

Signed

Secretary

Date: \_\_\_\_\_