

**LEA Addendum Goal 4  
Involving Parents in our LEA Plan**

**DAIT Standards of Focus for Alignment of Curriculum, Instruction, and Assessments to State Standards**

B.7. The LEA communicates systematically and clearly with all stakeholders, especially teachers, students and parents, about student achievement, academic expectations, and accountability requirements.

**DAIT Standards of Focus for Parent and Community Involvement**

D.1. The LEA provides clear, timely and two-way communications with parents, families and community members about student achievement, academic and other expectations, accountability requirements, and support for their students' academic success.

D.2. The district has family and parent involvement programs at all schools.

D.3. The district's teachers and parents participate in decisions affecting school and categorical programs.

D.4. The district office and all schools provide multiple opportunities for parents and family members to access school programs and staff, receive student and school information and resources, and are a part of decision-making.

Actions	
<p><b>Parent Education Opportunities:</b>            Parents will consistently receive parent education opportunities at each school site with an emphasis on how to assist their child in learning English, how to support their child's learning at home; how to support their child's socio-emotional development; and how to be involved at school. Additionally, educational programs will be implemented to support the families' literacy in their primary language, as well as their acquisition of English language skills.</p> <ol style="list-style-type: none"> <li>1. A committee of District TOSA's and administrators will be formed to create parent offerings to be implemented at each school in 2008-09 school year. A minimum of three parent education events will be held during the school year at each school site utilizing <u>San Diego County Office of Education, "Keys to Successful Parent Education"</u> (suggested one per trimester).</li> <li>2. Parents will continue to be provided the opportunity to attend CBET evening classes. Tutoring programs and English classes will be provided for beginning, intermediate and advanced language proficiency levels at district centers starting fall 2008. Participants' children will be</li> </ol>	<p>Minimum of three parent education events per year</p> <p>CBET implementation            20 weeks begun            October 2008 – May 2009</p>

<p>provided with literacy and math activities concurrently with their parents' instruction.</p> <ol style="list-style-type: none"> <li>3. Family Literacy programs will be implemented at 5-6 school sites to develop the families' literacy levels in their primary language.</li> <li>4. Parent education programs utilizing the <u>Parent Institute for Quality Education (PIQE)</u> curriculum will continue at 5-6 sites during the 2008-2009 school year. Through these programs parents will learn how to navigate the school system and support their children for college education at an early age.</li> <li>5. All School Site Council (SSC) and English Learner Advisory Committee (ELAC) members from each school site will be provided with appropriate training on the No Child Left Behind Act, Role of SSC/ELAC, Categorical Programs and Single Plan for Student Achievements. Two full-day training sessions for all SSC/ELAC members will be provided starting fall 2008.</li> <li>6. District parent advisory committee members will be provided with leadership programs and other educational activities to help them develop their leadership skills and enhance their knowledge to successfully support their children's school improvement plans.</li> </ol> <p><b>Parent Outreach and Communication:</b> The District will establish protocols, resources, and trainings to maximize outreach efforts to the parents of Students at Risk (SED, EL, SPED).</p> <ol style="list-style-type: none"> <li>1. Each school will hold meetings with all parents at least six times per year: Back to School Night, Parent Advisory Committee Orientation, English Learner Orientation, and three Parent-Teacher Conferences.</li> <li>2. Schools in Program Improvement status will hold annual meetings with all parents to inform them about parents' choices and school plan to improve student achievement.</li> <li>3. Each school office will be staffed with a Bilingual Community Liaison to complete a variety of outreach activities to include individual meetings with parents to refer to all district EL programs, encourage attendance at parent education events, provide written resources to district services (e.g., State Preschool, CBET, Migrant Services), CELDT result notifications, and explanations of the variety of ELD settings available to their children.</li> </ol>	<p>Implementation beginning second 10 week session</p> <p>PIQE began in September at one site – Rice – schedule four additional sites 0809 school year</p> <p>SSC Training – September 29<sup>th</sup></p> <p>DELAC parent trainings – Saturday Parent Conference Fall 2008</p> <p>SSC &amp; ELAC minutes on file September – May 0809</p> <p>14 Public Parent Meetings held September 2008</p> <p>Community Aides hired For 0809 school year</p>
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<p>4. Each school site will use various means to reach out parents: letters, flyers, phone calls, home visits. All documents addressed to parents will be written in English and the parents' home language. The ConnectEd Automated Phone Call System will be used by each school sites to ensure all parents receive information about parent meetings, parent educational programs, school events, parent-teacher conferences, and other school-wide or district-wide events involving students and parents.</p>	<p>Connect ED phone system in place August 2008</p>
<p>5. All school sites will provide adequate number of professional translators/interpreters who can perform two-way translation to facilitate the communication between school staff (administrators, teachers, office staff) and families at all events. During Back to School Nights, a translator will be provided for each classroom.</p>	<p>Parent Conferences, Parent Education Events, SSC or ELAC meetings – translators hired on file in Categorical office</p>
<p>6. Community Liaisons will have a renewed focus on reaching out to English Learner parents as documented through contact logs and correspondence. A district committee will be formed to review and expand brochures, parent notification letters, along with community and district resources for the parents of Students at Risk (SED, EL, SPED).</p>	<p>Development of new parent resources</p>
<p>7. The district will carefully monitor all parent outreach activities through invitation letters/flyers, phone calls, agendas, sign-in sheets, and material examples, including a review of how many English learner parents are reached out at each site. The Director of Categorical Programs will oversee these activities.</p>	<p>Documentation on file in Categorical office</p>
<p>8. Contact logs for parent outreach will be created and utilized to monitor outreach to parents.</p>	<p>Contact log copies sent to Categorical office</p>
<p>9. Community Liaisons will receive ongoing training on outreach strategies and the services available for Ell's and parent events.</p>	
<p>10. Monthly Community Liaison meetings will be held at the district to closely monitor outreach activities.</p>	<p>Monthly meetings</p>
<p><b>Parent Leadership:</b> The district will facilitate parental involvement opportunities through meetings and parent participation in leadership and decision making at school and district level.</p> <p>1. Monthly meetings will be held with district parent advisory committees to plan parent education programs and promote parental involvement at the school level and district level.</p> <p>2. Each school site will hold regular meetings with SSC/ELAC members at least six times during</p>	<p>Monthly SSC meetings Monthly DELAC meetings Monthly DAC meetings Monthly PAC meetings Records on file in categorical</p>

<p>the school year. Meetings minutes, agendas and sign-in sheets will be collected at each site. The Director of Categorical Programs will monitor these meetings and will maintain records for these activities.</p> <p>3. Each school site will prepare a two-year Single Plan for Student Achievement in conjunction with the SSC, ELAC and other school advisory committees in fall 2008. These plans will be revised annually by the school site councils.</p> <p>4. Each school site will revise their parent involvement plans and parent-compacts with their SSC, ELAC and other school advisory committees in fall 2008. These plans and compacts will be fully implemented in 2008-2009.</p>	<p>office</p> <p>Consultants will be provided to support aligning school plan with data and EPC's Sept. 08-April. 09</p> <p>Parent Compacts on file. Went home first day of school.</p>
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